

MASTER - Updated 1/11/2022

The school board and district administration are engaged in a comprehensive review of its policies and regulations. The Table of Contents below reflects the old system and new system of policies and regulations that are currently in force. They will be updated and formatted to one system as new policies and regulations are adopted and old policies are rescinded. Please contact Cindy in the Superintendent's Office at 701-787-4880 with any questions.

Table of Contents

Classification: REQ'D=Required; REC=Recommended; SUP=Supplementary
Descriptor Code without suffix=main policy; with suffix=complementing template:
-BDREG=Board Regulation; -ADMREG=Administrative Regulation; -EXH=Administrative Exhibit

Descriptor Code	Title
A - SCHOOL DISTRICT	
AA General Operations Philosophies	
AAA	Philosophy of Public Schools
AAB	District Goals & Objectives
AAC	Nondiscrimination and Anti-Harassment Policy
AAC-BR1	Discrimination and Harassment Grievance Procedure
AAC-BR2	Title IX Sexual Harassment Grievance Procedure
AAC-E1	Filing a State or Federal Discrimination and/or Harassment Complaint
AAC-E2	Discrimination and/or Harassment Complaint Confidentiality Assessment
AAC-E3	Discrimination and Harassment Training Requirements for Employees
AAC-E4	Reasonable Accommodation Request Physician Form
AAC-E5	Notice of Title IX Sexual Harassment Complaint
AAC-E6	Sample Website Posting for Title IX Compliance
AACA	Section 504 of the Rehabilitation Act of 1973 Policy
AACA-AR	Section 504 Evaluation Standards and Procedures
AACA-E	Section 504 Notice of Parent/Guardian and Student Rights
AB General Operations & Organization	
ABA Organization	
ABAB	School Year & Calendar
ABABA	Religious Observances
ABAC	Virtual Learning Because of Weather or Other Conditions
ABB Facility Access & Use	
ABBA	North Dakota's Comprehensive Model School Policy for Tobacco Use
ABBA-BR	Tobacco-Free Policy Violations
ABBDA	Political Activities
ABBE	Displays of Religious Objects or Documents
ABBF	Ticket Sales for Accessible Seating
ABBF-E	Americans with Disabilities Act Regulations, Ticket Sales for Accessible Seating, 28 C.F.R.35.138
ABC Miscellaneous Operations Policies	
ABCA	Copyrighted Material & Intellectual Property
ABCA-AR	Computer Software
ABCD	Records Retention
ABCE	Prohibition on Aiding Sexual Abuse
ABD Website Design and Accessibility	
ABDA	Website Accessibility Policy
ABDA-BR1	Website Accessibility

Descriptor Code	Title
ABDA-BR2	Website Accessibility Concerns, Complaints, and Grievances
ABDA-E1	Website Accessibility Complaint and Grievance Form
ABDA-E2	Website Accessibility Statement
ABE Wellness and Nutrition	
ABEA	Wellness Policy
ABEA-AR1	Building-Level Wellness Policy Coordinators
ABEA-AR2	Physical Activity and Recess Regulations
ABEA-AR3	Smart Snacks in Schools Regulation
ABEA-E	Wellness Policy Assessment
ABEB	Child Nutrition Programs
ABEB-BR1	Child Nutrition Program Civil Rights Complaint Procedure
ABEB-BR2	Free & Reduced Priced Meal Eligibility Appeals
ABEB-E1	Child Nutrition Programs Civil Rights Complaint Form
ABEB-E2	Child Nutrition Programs Civil Rights Complaints Log

AC District Safety & Prevention Policies

ACA Emergency Measures

ACAA	Emergency Closings
ACAA-AR	Telework Procedure
ACAB	Emergency & Disaster Plans & Drills
ACBA	Automated External Defibrillators (AED)

ACB Medical & Health Safeguards

ACBB	Significant Contagious Diseases
ACBB-AR1	Responding to Potential Health Threats
ACBB-AR2	Universal Precautions and Sanitary Cleanup
ACBB-E	Laws on Immunizations, Contagious Disease, Reportable Disease, and Significant Contagious Disease
ACBC	Use of Animals in District Schools & In Curricular Programs
ACBC-AR	Use of Animals in Curricular Programs Procedure
ACBD	School Medication Program
ACBD-AR	School Medication Program Regulations
ACBD-E2	Medication Authorization Form
ACBD-E3	Medication Check-In Form
ACBD-E7	Medication Administration Record
ACBD-E9	Medication Incident Report
ACBD-E10	Medication Pickup Notice
ACBD-E11	Medication Disposal/Destruction Log
ACBE	Naloxone (Narcan) Administration
ACBE-BR	Naloxone (Narcan) Procedures
ACBE-E	Naloxone (Narcan) Incident Report
ACBG	Do No Resuscitate/Do Not Intubate (DNR/DNI) Orders

ACC School Access

ACCA	Sexual Offenders on School Property
ACCA-BR	Criteria for Granting Parent Offenders Privileges to Enter School Property

ACD Technology Safeguards

ACDA	Acceptable Use
ACDB	Video Surveillance & Recording in Schools
ACDBA	Video Cameras on School Buses
ACDC	Operation of Unmanned Aircraft Systems (UAVs)

ACE Violent & Threatening Behavior

ACE	Violent & Threatening Behavior
ACEA	Bullying Policy

Descriptor Code	Title
ACEA-E1	Bullying Policy Adoption & Dissemination Checklist
ACEA-E2	Bullying Reporting Guidelines
ACEA-E3	Staff Bullying Report Form
ACEA-E4	Student Bullying Report Form
ACEA-E5	Bullying/Harassment Investigation Protocol
ACEB	Hazing
ACEC	Vandalism
ACF Whistleblower Protections	
ACF	Whistleblower Protections Policy: Prohibition Against Retaliation

B - SCHOOL BOARD

BA School Board Ethics

BA	School Board Ethics
BA-BR1	School Board Ethics Regulation
BA-BR2	Board Member Internet and Social Media Use
BAA	Employing Board Members
BAB	Board Conflict of Interest

BB Elections & Appointments

BBA School Board Elections & Terms of Office

BBA	School Board Elections & Terms of Office
---------------------	--

BBB Appointments

BBBA	Officers of the Board
BBBB	School Board Committees
BBBB-BR	Scope and Membership of School Board Committees
BBBB-BR1	School Board Liaison Assignments
BBBD	Student School Board Members

BBC Method of Filling a Board Vacancy

BBC	Method of Filling a Board Vacancy
---------------------	-----------------------------------

BC Meetings of the Board

BC	Meetings of the Board
--------------------	-----------------------

BCA Meeting Procedures

BCAA	Board Meeting Agenda & Pre-Meeting Preparation
BCAB	Board Meeting Procedures
BCAB-BR	Procedure for Seating New Board at the Annual Meeting
BCAC	Minutes
BCAD	Executive Sessions

BD Board Authority

BDA	Procedure for Adopting Board Policy
BDA-BR	Procedure for Development of Board Policy
BDAA	Contracts Supersede Policy and Regulations
BDAB	Savings Clause

BDB External Assistance with Board Matters

BDBB	Retaining at Attorney
----------------------	-----------------------

BDD Compensation and Expenses for Board Members

BDD	Compensation and Expenses for Board Members
BDE	Membership in Associations

Descriptor Code	Title
BE BOARD MEMBER DEVELOPMENT	
BE	Board Member Development
BEB	New Member Orientation
BEC	School Board Evaluation
BF RELATIONS WITH SCHOOL OFFICIALS & PERSONNEL	
BFA	Board-Superintendent Relations
BFB	Board-Staff Relations
BFC	Retiring Board Members
BFD	Board Member Visits to Schools
BG EXTERNAL RELATIONS	
BGA	Board Communication with the Public
Policy 8000 Series - Internal Board Operations	
8115	Individual Members; Committee of the Whole; Quorum
8140	Working Relationship with Other School Districts
8400	Business Manager – Disbursement of Funds, Financial Reports to the School Board
8509	Citizen Requests, Representations, or Proposals
C - ADMINISTRATION	
CA Selection, Assessment, & Separation of Administrative Staff	
CAB Other Administrative Staff	
CABC	Administrative Reduction in Force
CB Superintendent Authority	
CBA Policy Implementation	
CBAA	Administrative Regulations
CBAB	Administration in Policy Absence
Policy 2000 Series - Administration	
2100	General Policy
2110	Employment and Evaluation of the Superintendent
2111	Job Description – Superintendent of Schools
2140	Crisis Management
D - Personnel	
DB Hiring Practices	
DBAD	Employment of Relatives / Nepotism
DBB Testing	
DBBA	Drug and Alcohol Testing Program for Employees
DE Staff Code of Conduct	
DE	Staff Code of Conduct
DEA On-Duty Conduct	
DEAA	Drug and Alcohol-Free Workplace
DEAC	Staff Dress Code
DEAC-AR	Staff Dress Code - Professional Appearance
DEAE	Occupational Safety
DEAE-AR	Hazardous Substance Communication Program

Descriptor Code	Title
DEAE-E	Employee Safety Orientation Checklist
DEAG	Weapons Prohibition on School Property - Employees
DEB On- & Off-Duty Conduct	
DEBC	Gifts to District Personnel
DEBD	Maintaining Professional Employee-Student Boundaries
DEBE	Employee Relations with Vendors
DEBH-BR	District Social Media Accounts
DF Evaluation, Promotion, & Transfers	
DFA	Supervision & Evaluation
DFA-E	District Organizational Chart
DFAA	Teacher Evaluation
DFAB	Teacher Supervision
DG Employee Support Programs & Procedures	
DGGG	Professional Development Plan
DI Personnel Records	
DIB	Review of Material in Teacher Personnel Files
DK Separation	
DKA Reduction-in-Force	
DKA	Reduction-in-Force Policy
DKA-E	Reduction-in-Force Rubric
DKB Separation	
DKBD	Teacher Discharge for Cause
DKBD-E	Office of Administrative Hearings (OAH) Guidelines for Prehearing and Hearing Procedure Discharge for Cause Hearings NDCC 15.1-15-08
Policy 4000 Series - Personnel	
4105	Payroll, Teachers (covered by the Teacher Negotiated Agreement) / Administrative Staff / Support Staff)
4118	Teacher Evaluation and Supervision
4120	Grievance Procedure for Teachers
4121	Complaint Procedures for Teachers
4134	Electronic Communication Systems Use
4144	Workers' Compensation Policy for Employees
4200	Classified Performance Review Process
F - STUDENTS	
FA Admission	
FAAA	Open Enrollment
FAAA-E	Open Enrollment and Tuition Agreement Comparison Guide
FAAB	Early Entrance Requirements
FC Student Safety & Supervision	
FCAA	Accommodating Students with Allergies & Special Dietary Needs
FCAA-AR	General Guidelines for Reducing Risk of Exposure to Allergens
FCAF	Concussion Management
FCAF-AR	Concussion Management Program

Descriptor Code	Title
-----------------	-------

FD Special Categories of Students

FDB	Education of the Homeless Student
FDB-BR	Education of the Homeless Dispute Resolution Procedures
FDB-E1	Caregiver Authorization Form
FDB-E2	District-Level Dispute Resolution Form
FDD	Education of Pregnant and Parenting Students
FDE	Education of Special Education/Disabled Students
FDE-E	Section 504 Eligibility Determination Form
FDH	Students in Foster Care
FDH-BR1	Foster Care Student Transportation Procedure
FDH-BR2	Foster Care Student Transportation Dispute Resolution Procedure
FDI	Transgender and Gender Nonconforming Students
FDI-AR	Transgender and Gender Nonconforming Student Procedure

FE Special Programs for Students

FEC Honors & Awards

FECB	Gifts & Awards to Students
----------------------	----------------------------

FF Student Conduct & Discipline

FF	Student Conduct & Discipline
FF-AR	Student Conduct Standards & Disciplinary Procedures
FF-E	Examples of Student Conduct Violations
FFA	Student Alcohol & Other Drug Use/Abuse
FFB	Attendance & Absences
FFD	Carrying Weapons
FFE	Extracurricular Participation Requirements
FFK	Suspension and Expulsion
FFK-BR	Suspension and Expulsion Regulations
FFK-AR1	Suggested Procedure for Conducting an Expulsion Hearing
FFK-AR2	Suspension and Expulsion of Special Education Students
FFL	Youth Patriotic Society Access

FG Student Rights & Responsibilities

FGA	Student Education Records and Privacy
---------------------	---------------------------------------

FGB Religion

FGBA	Released Time for Outside Instruction
----------------------	---------------------------------------

FGD Miscellaneous Rights & Responsibilities

FGDD	Student Publications & Freedom of Expression
----------------------	--

Policy 5000 Series - Students

5110	Student Attendance
5140	Transfers/Withdrawals, Report Card Marking and Promotion Procedures in the Event of Transfer
5200	Student Records Health, Cumulative, Disclosures, Right to Hearing on Content of Records, Destruction
5205	Family Educational Rights and Privacy Act (FERPA) Hearing Process
5310	Locker Inspection
5332	Electronic Communication Systems Use
5350	Discipline
5634	Restraint and Seclusion Policy
5640	Health Child Abuse and Neglect Reporting Investigations

G - INSTRUCTION

Descriptor Code	Title
-----------------	-------

GA Curriculum Inclusions

GAA Curriculum Development

GAAB	Curriculum Adoption
GAAC	Review & Complaints of Instructional & Resource Material
GAAC-BR	Procedure for Reviewing Complaints About Instructional/Resource Material
GAAC-E1	Request for Consideration of Instructional Resources Form
GAAC-E2	Library Bill of Rights
GAAC-E3	Access to Resources and Services in the School Library Media Program
GAAC-E4	Hatch Amendment Sample Letter

GABA Bilingual Instruction

GABAA	English Learners
GABDA	Student Achievement
GABDB	Title Programs Dispute Resolution Procedure

GAC Other Curricular Programs

GACB	Patriotic Exercises
GACE	GED Credit for High School Graduation and Curriculum Requirements

GC Student Evaluation

GCAA	Grade Promotion, Retention, & Acceleration
GCAA-AR	Grade Promotion, Retention & Acceleration Procedure
GCC	Protection of Pupil Rights Amendment & Third-Party Research on Students
GCC-E	Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)
GCC-E1	Request to Conduct Research in the Grand Forks Public Schools

GB Teaching Methods

GBAA	Teaching About Religion
GBAA-E	Teaching About Religion Checklist

Policy 6000 Series - Instruction

6000	General Policy Statement
6112	Home Education Instruction
6115	Dual Credit
6144	Controversial Issues Appropriateness of Issues –Bible Reading – Meditation – Prayer
6145	Interscholastic Activities
6151	Class Size, Guides for Determining Class Size
6160	Graduation Requirements
6162	Materials Selection and Review Policy
6167	Electronic Communication Systems Use

H - FISCAL MANAGEMENT

HB Funding

HBA Federal Funding for Schools

HBAA	Federal Fiscal Compliance
----------------------	---------------------------

HE Accounting & Reporting

HEB Internal Controls

HEBB	Cash in School Buildings
HEBC	Fraud Prevention & Investigation
HEBD	Audits

Policy 3000 Series - Business

3110	Funds Management
3120	Preparation of Budget Document

Descriptor Code	Title
3130	Borrowing
3150	Periodic Financial Reports
3200	Advertising
3210	Gifts, Grants and Bequests / Gifts to Schools
3220	Donations from the School District
3230	Booster Groups
3240	Relations with Vendors
3250	Soliciting Prices (Bids and Quotations) / Award of Contracts / Local Purchasing
3310	Purchasing Procedures
3311	Authorized Purchases
3320	Requesting Goods and Services – Requisitions
3321	Requisitions and Purchase Orders – Procedures
3330	Vendor Rights for Food and Beverage Items
3340	School Facility Inventory
3350	Monies in School Buildings
3351	Management of Student Funds
3420	Sales and Disposal of Books, Equipment, and Supplies
3430	Bus Transportation – Bus Drivers
3431	Use of School Vehicles
3450	Nonresident and Resident Students – Tuition Fees / Admission of Nonresident Students / Transfer of Resident Students
3452	Transfer of Resident Students
3453	Nonresident Students – Admittance Procedures

I - GENERAL OPERATIONAL PROGRAMS

IA Buildings & Grounds Management

IAAA	Asbestos Management
IAAA-E1	Asbestos Management Law
IAAA-E2	Model Asbestos Yearly Notification Form

ID Safety

IDC	Data Protection and Security Breaches
---------------------	---------------------------------------

J - FACILITY DEVELOPMENT

Policy 7000 Series - Facilities

7110	Evaluating Existing Buildings
7210	Use of School Facilities
7220	Use of School Grounds; Operation of Motorized Vehicles on School Property
7301	Student Attendance Areas
7310	Determining Needs – The Long-Range Plans; Site Development and Selection
7410	Developing Educational Specifications
7440	Bidding Process, Awarding Contracts, Supervision, Inspection, Dedication, Recording of Names

K - PUBLIC RELATIONS

KA - SCHOOL-COMMUNITY RELATIONS

KAA Community Involvement

KAAA	Visitors in the Schools
KAAA-AR	Visitors in the Schools Regulations
KAAC	Golden Age Pass

Descriptor Code	Title
KAC Complaints	
KACA	Patron Complaints
KAD Safety	
KADA	Weapons Prohibition on School Property - Public
KB Communications Policies & Programs	
KBA	Relations with the Media
KBA-BR1	Relations with the News Media Regulation
KBA-BR2	Sports and Special Events Media Coverage
Policy 1000 Series - Community	
1002	Public Participation in Board Meetings / Publication of Agenda / Coverage of Board Meetings
1003	Communications
1103	Soliciting and Promotion
1300	Citizens' Assistance to Schools
1301	Community Right-to-Know
1302	Business/Education Partnerships
1304	Foundation for Education
1305	Police Department / Police Officer's Rights with Regard to Pupils / Cooperation with Law Enforcement Agencies / Partnerships with Law Enforcement Agencies
1306	Social Services Department
1307	Public Review of School Records
1308	Complaints Concerning School Personnel
1310	Public Concerns about Extracurricular Programs

L - ORGANIZATIONAL RELATIONS