

Updated 3/7/2023

The school board and district administration are engaged in a comprehensive review of its policies and regulations. The Table of Contents below reflects the old system and new system of policies and regulations that are currently in force. They will be updated and formatted to one system as new policies and regulations are adopted and old policies are rescinded. Please contact Cindy in the Superintendent's Office at 701-787-4880 with any questions.

Table of Contents

Classification: REQ'D=Required; REC=Recommended; SUP=Supplementary
Descriptor Code without suffix=main policy; with suffix=complementing template:
-BDREG=Board Regulation; -ADMREG=Administrative Regulation; -EXH=Administrative Exhibit

Descriptor Code	Title
A - SCHOOL DISTRICT	
AA General Operations Philosophies	
AAA	Philosophy of Public Schools
AAB	District Goals & Objectives
AAB-BR	General Policy Statement
AAC	Nondiscrimination and Anti-Harassment Policy
AAC-BR1	Discrimination and Harassment Grievance Procedure
AAC-BR2	Title IX Sexual Harassment Grievance Procedure
AAC-E1	Filing a State or Federal Discrimination and/or Harassment Complaint
AAC-E2	Discrimination and/or Harassment Complaint Confidentiality Assessment
AAC-E3	Discrimination and Harassment Training Requirements for Employees
AAC-E4	Reasonable Accommodation Request Physician Form
AAC-E5	Notice of Title IX Sexual Harassment Complaint
AAC-E6	Sample Website Posting for Title IX Compliance
AACA	Section 504 of the Rehabilitation Act of 1973 Policy
AACA-AR	Section 504 Evaluation Standards and Procedures
AACA-E	Section 504 Notice of Parent/Guardian and Student Rights
AB General Operations & Organization	
ABA Organization	
ABAA	School District Organization Plan
ABAA-BR	Guidelines for Determining Class Size
ABAB	School Year & Calendar
ABABA	Religious Observances
ABAC	Virtual Learning Because of Weather or Other Conditions
ABB Facility Access & Use	
ABBA	North Dakota's Comprehensive Model School Policy for Tobacco Use
ABBA-BR	Tobacco-Free Policy Violations
ABBB	Community Use of District Property
ABBDA	Political Activities
ABBE	Displays of Religious Objects or Documents
ABBF	Ticket Sales for Accessible Seating
ABBF-E	Americans with Disabilities Act Regulations, Ticket Sales for Accessible Seating, 28 C.F.R.35.138
ABBG	School Attendance Boundaries
ABC Miscellaneous Operations Policies	
ABCA	Copyrighted Material & Intellectual Property
ABCA-AR	Computer Software
ABCD	Records Retention
ABCE	Prohibition on Aiding Sexual Abuse
ABD Website Design & Accessibility	
ABDA	Website Accessibility Policy
ABDA-BR1	Website Accessibility
ABDA-BR2	Website Accessibility Concerns, Complaints, and Grievances
ABDA-E1	Website Accessibility Complaint and Grievance Form
ABDA-E2	Website Accessibility Statement
ABE Wellness & Nutrition	
ABEA	Wellness Policy
ABEA-AR1	Building-Level Wellness Policy Coordinators

Descriptor Code	Title
ABEA-AR2	Physical Activity and Recess Regulations
ABEA-AR3	Smart Snacks in Schools Regulation
ABEA-E	Wellness Policy Assessment
ABEB	Child Nutrition Programs
ABEB-BR1	Child Nutrition Program Civil Rights Complaint Procedure
ABEB-BR2	Free & Reduced Priced Meal Eligibility Appeals
ABEB-E1	Child Nutrition Programs Civil Rights Complaint Form
ABEB-E2	Child Nutrition Programs Civil Rights Complaints Log
ABEC	School Meal Charge Policy
ABEC-AR	Adult Meals

AC District Safety & Prevention Policies

ACA Emergency Measures

ACAA	Emergency Closings
ACAA-AR	Telework Procedure
ACAB	Emergency & Disaster Plans & Drills
ACBA	Automated External Defibrillators (AED)

ACB Medical & Health Safeguards

ACBB	Significant Contagious Diseases
ACBB-AR1	Responding to Potential Health Threats
ACBB-AR2	Universal Precautions and Sanitary Cleanup
ACBB-E	Laws on Immunizations, Contagious Disease, Reportable Disease, and Significant Contagious Disease

ACBC	Use of Animals in District Schools & In Curricular Programs
ACBC-AR	Use of Animals in Curricular Programs Procedure
ACBD	School Medication Program
ACBD-AR	School Medication Program Regulations
ACBD-E2	Medication Authorization Form
ACBD-E3	Medication Check-In Form
ACBD-E7	Medication Administration Record
ACBD-E9	Medication Incident Report
ACBD-E10	Medication Pickup Notice
ACBD-E11	Medication Disposal/Destruction Log
ACBE	Naloxone (Narcan) Administration
ACBE-BR	Naloxone (Narcan) Procedures
ACBE-E	Naloxone (Narcan) Incident Report
ACBF	Medical Marijuana
ACBG	Do No Resuscitate/Do Not Intubate (DNR/DNI) Orders

ACC School Access

ACCA	Sexual Offenders on School Property
ACCA-BR	Criteria for Granting Parent Offenders Privileges to Enter School Property

ACD Technology Safeguards

ACDA	Acceptable Use
ACDB	Video Surveillance & Recording in Schools
ACDBA	Video Cameras on School Buses
ACDC	Operation of Unmanned Aircraft Systems (UAVs)

ACE Violent & Threatening Behavior

ACE	Violent & Threatening Behavior
ACEA	Bullying Policy
ACEA-E1	Bullying Policy Adoption & Dissemination Checklist
ACEA-E2	Bullying Reporting Guidelines
ACEA-E3	Staff Bullying Report Form
ACEA-E4	Student Bullying Report Form
ACEA-E5	Bullying/Harassment Investigation Protocol
ACEB	Hazing
ACEC	Vandalism

ACF Whistleblower Protections

ACF	Whistleblower Protections Policy: Prohibition Against Retaliation
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Descriptor Code	Title
B - SCHOOL BOARD	
BA School Board Ethics	
BA	School Board Ethics
BA-BR1	School Board Ethics Regulation
BA-BR2	Board Member Internet and Social Media Use
BAA	Employing Board Members
BAB	Board Conflict of Interest
BB Elections & Appointments	
BBA School Board Elections & Terms of Office	
BBA	School Board Elections & Terms of Office
BBB Appointments	
BBBA	Officers of the Board
BBBB	School Board Committees
BBBB-BR	Scope and Membership of School Board Committees
BBBB-BR1	School Board Liaison Assignments
BBBD	Student School Board Members
BBC Method of Filling a Board Vacancy	
BBC	Method of Filling a Board Vacancy
BC Meetings of the Board	
BC	Meetings of the Board
BCA Meeting Procedures	
BCAA	Board Meeting Agenda & Pre-Meeting Preparation
BCAB	Board Meeting Procedures
BCAB-BR	Procedure for Seating New Board at the Annual Meeting
BCAC	Minutes
BCAD	Executive Sessions
BCAD-E1	Executive Session Format
BCAD-E2	Executive Session Format for Discussion of Education Records
BCB Public Involvement	
BCBA	Public Participation at Board Meetings
BCBA-BR	Rules of Decorum at Board Meetings
BD Board Authority	
BDA	Procedure for Adopting Board Policy
BDA-BR	Procedure for Development of Board Policy
BDAA	Contracts Supersede Policy and Regulations
BDAB	Savings Clause
BDB External Assistance with Board Matters	
BDBB	Retaining at Attorney
BDD Compensation and Expenses for Board Members	
BDD	Compensation and Expenses for Board Members
DBE Membership in Associations	
BDE	Membership in Associations
BE Board Member Development	
BE	Board Member Development
BEB	New Member Orientation
BEC	School Board Evaluation
BF Relations with School Officials & Personnel	
BFA	Board-Superintendent Relations
BFB	Board-Staff Relations
BFC	Retiring Board Members
BFD	Board Member Visits to Schools

Descriptor Code	Title
BG External Relations	
BGA	Board Communication with the Public
Policy 8000 Series - Internal Board Operations	
8140	Working Relationship with Other School Districts
8400	Business Manager – Disbursement of Funds, Financial Reports to the School Board
C - ADMINISTRATION	
CA Selection, Assessment, & Separation of Administrative Staff	
CAA Superintendent	
CAAA	Superintendent Recruitment and Appointment
CAAA-BR	Superintendent Job Description
CAAB	Superintendent Evaluation Procedure
CAB Other Administrative Staff	
CABC	Administrative Reduction in Force
CB Superintendent Authority	
CBA Policy Implementation	
CBAA	Administrative Regulations
CBAB	Administration in Policy Absence
CBAB-BR	Crisis Management
CBD Superintendent's Role in Negotiations	
CBD	Superintendent's Role in Negotiations
CC Services & Programs for Administrators	
CCB Superintendent Grievance Procedure	
CCB	Superintendent Grievance Procedure
D - Personnel	
DA Personnel Policies Requirements & Implementation	
DAA Role of Policy & Regulations for Non-Contracted Employees	
DAA	Role of Policy & Regulations for Non-Contracted Employees
DB Hiring Practices	
DBA Recruitment & Selection	
DBAA	Recruitment, Hiring, & Background Checks for New Classified Personnel
DBAD	Employment of Relatives / Nepotism
DBB Testing	
DBBA	Drug and Alcohol Testing Program for Employees
DC Compensation	
DCB Definition of Workweek and Overtime and Compensatory Time	
DCB	Definition of Workweek and Overtime and Compensatory Time
DD Leaves & Absences	
DDBD	Military Leave
DE Staff Code of Conduct	
DE	Staff Code of Conduct
DEA On-Duty Conduct	
DEAA	Drug and Alcohol-Free Workplace
DEAB	Staff Attendance
DEAC	Staff Dress Code
DEAC-AR	Staff Dress Code - Professional Appearance
DEAE	Occupational Safety
DEAE-AR	Hazardous Substance Communication Program

Descriptor Code	Title
DEAE-E	Employee Safety Orientation Checklist
DEAG	Weapons Prohibition on School Property - Employees
DEB On- & Off-Duty Conduct	
DEBA	Confidentiality
DEBB	Conflict of Interest
DEBC	Gifts to District Personnel
DEBD	Maintaining Professional Employee-Student Boundaries
DEBE	Employee Relations with Vendors
DEBF	Employee Speech
DEBH	Employee Use of Social Media
DEBH-BR	District Social Media Accounts
DEBJ	Unauthorized Purchases
DED Administrative Leave & Suspension	
DED	Administrative Leave & Suspension
DF Evaluation, Promotion, & Transfers	
DFA	Supervision & Evaluation
DFA-E	District Organizational Chart
DFAA	Teacher Evaluation
DFAA-AR	Teacher Evaluation Procedure
DFAB	Teacher Supervision
DG Employee Support Programs & Procedures	
DGG Professional Development	
DGGA	Professional Development Plan
DGH Breaks	
DGHA	Lactation/Breastfeeding
DH Instructional Staff Duties Requirements	
DHA Licensure	
DHA	Licensure
DHAB	Title I Qualifications Notification Requirement
DI Personnel Records	
DIB	Review of Material in Teacher Personnel Files
DK Separation	
DKA Reduction-in-Force	
DKA	Reduction-in-Force Policy
DKA-E	Reduction-in-Force Rubric
DKB Separation	
DKBB	Contracted Staff Resignations and Request for Release from Contract
DKBB-BR	Granting a Release from Contract
DKBD	Teacher Discharge for Cause
DKBD-E	Office of Administrative Hearings (OAH) Guidelines for Prehearing and Hearing Procedure Discharge for Cause Hearings NDCC 15.1-15-08
Policy 4000 Series - Personnel	
4105	Payroll, Teachers (covered by the Teacher Negotiated Agreement) / Administrative Staff / Support Staff
4120	Grievance Procedure for Teachers
4200	Classified Performance Review Process
F - STUDENTS	
FA Admission	
FA	Admission
FAAA	Open Enrollment
FAAA-E	Open Enrollment and Tuition Agreement Comparison Guide

Descriptor Code	Title
FAAB	Early Entrance Requirements
FAAC	Enrollment of Suspended or Expelled Students
FAAE	Student Residency Requirement
FAAE-E1	Student Residency Verification Form
FAAE-E2	Student Residency Checklist
FAB School Assignment	
FAB	School Assignment
FAC Transfer Students	
FACA	Placement & Adjustment of Transfer Students
FC Student Safety & Supervision	
FCA Medical & Health Safeguards	
FCAA	Accommodating Students with Allergies & Special Dietary Needs
FCAA-AR	General Guidelines for Reducing Risk of Exposure to Allergens
FCAF	Concussion Management
FCAF-AR	Concussion Management Program
FCB Supervision	
FCC Restraint or Seclusion	
FCC	Restraint or Seclusion Policy
FD Special Categories of Students	
FDA	Education of Home Schooled Students
FDB	Education of the Homeless Student
FDB-BR	Education of the Homeless Dispute Resolution Procedures
FDB-E1	Caregiver Authorization Form
FDB-E2	District-Level Dispute Resolution Form
FDD	Education of Pregnant and Parenting Students
FDE	Education of Special Education/Disabled Students
FDE-E	Section 504 Eligibility Determination Form
FDH	Students in Foster Care
FDH-BR1	Foster Care Student Transportation Procedure
FDH-BR2	Foster Care Student Transportation Dispute Resolution Procedure
FDI	Transgender and Gender Nonconforming Students
FDI-AR	Transgender and Gender Nonconforming Student Procedure
FDI-E	School Planning Guide for Transgender and Gender Nonconforming Students
FE Special Programs for Students	
FEC Honors & Awards	
FF Student Conduct & Discipline	
FF	Student Conduct & Discipline
FF-AR	Student Conduct Standards & Disciplinary Procedures
FF-E	Examples of Student Conduct Violations
FFA	Student Alcohol & Other Drug Use/Abuse
FFA-AR	Alcohol & Other Drug Intervention Procedure
FFB	Attendance & Absences
FFC	Bus Conduct
FFD	Possessing Weapons
FFE	Extracurricular Participation Requirements
FFK	Suspension and Expulsion
FFK-AR1	Suggested Procedure for Conducting an Expulsion Hearing
FFK-AR2	Suspension and Expulsion of Special Education Students
FFK-BR	Suspension and Expulsion Regulations
FFL	Youth Patriotic Society Access
FG Student Rights & Responsibilities	
FGA	Student Education Records and Privacy

Descriptor Code	Title
FGA-BR1	Student Education Records Access & Amendment Procedure
FGA-BR2	Criteria for Approving and Denying Directory Information and PII Release Requests
FGA-E1	Notice of Directory Information
FGA-E2	Notice of Rights Under FERPA
FGA-E3	FERPA Release Form for Parents
FGA-E4	Notice of Executive Session Tape on File
FGA-E5	Student Information Sharing Request Form
FGA-E7	School Officials' Guide to FERPA and Data Privacy Policy
FGA-E8	Parties Approved to Receive Student Data
FGB Religion	
FGBA	Released Time for Outside Instruction
FGBB	Student Prayer During Non-Instructional Time
FGC Searches & Interrogations	
FGCA	Searches of Lockers
FGCB	Searches of Students & Student's Personal Possessions
FGCC	Student Interviews, Interrogations, and Custody by School Resource Officers and Outside Agencies
FGD Miscellaneous Rights & Responsibilities	
FGDD	Student Publications & Freedom of Expression
FGDE	Student Distribution & Posting of Non-Curricular Material in School
Policy 5000 Series - Students	
5110	Student Attendance
5140	Transfers/Withdrawals, Report Card Marking and Promotion Procedures in the Event of Transfer
5200	Student Records Health, Cumulative, Disclosures, Right to Hearing on Content of Records, Destruction
5640	Health Child Abuse and Neglect Reporting Investigations

G - INSTRUCTION

GA Curriculum Inclusions

GAA Curriculum Development

GAAA	Curriculum Design & Evaluation
GAAB	Curriculum Adoption
GAAC	Review & Complaints of Instructional & Resource Material
GAAC-BR	Procedure for Reviewing Complaints About Instructional/Resource Material
GAAC-E1	Request for Consideration of Instructional Resources
GAAC-E2	Library Bill of Rights
GAAC-E3	Access to Resources and Services in the School Library Media Program
GAAC-E4	Hatch Amendment Sample Letter
GAAD	Selection and Adoption of Instructional Materials
GAAE	Critical Race Theory

GABA Bilingual Instruction

GABAA	English Learners
GABDA	Student Achievement
GABDB	Title Programs Dispute Resolution Procedure

GAC Other Curricular Programs

GACB	Patriotic Exercises
GACE	GED Credit for High School Graduation and Curriculum Requirements
GACE-AR	GED Credit for High School Graduation and Curriculum Requirements Regulations
GACG	Educational Opportunities Through Sponsoring Entities
GACG-E	Sponsoring Entity Proposal Application

GB Teaching Methods

GBA	Academic Freedom
GBAA	Teaching About Religion
GBAA-E	Teaching About Religion Checklist

GC Student Evaluation

GCAA	Grade Promotion, Retention, & Acceleration
GCAA-AR	Grade Promotion, Retention & Acceleration Procedure
GCC	Protection of Pupil Rights Amendment & Third-Party Research on Students
GCC-AR	Criteria for Considering Third Party Student Surveys and Research

Descriptor Code	Title
GCC-E1	Notice of Rights Under the Protection of Pupil Rights Amendment (PPRA)
GCC-E2	PPRA Model Notice and Consent/Opt-Out for Specific Activities
GCC-E3	Request to Conduct Research in the Grand Forks Public Schools
Policy 6000 Series - Instruction	
6000	General Policy Statement
6115	Dual Credit
6145	Interscholastic Activities
6160	Graduation Requirements

H - FISCAL MANAGEMENT

HB Funding

HBA Federal Funding for Schools

[HBAA](#) Federal Fiscal Compliance

HBC Local Funding

[HBCB](#) Public Schools Foundation

HC Expenditure of School Funds

HCA Purchasing Procedures

[HCAA](#) Purchasing

[HCAA-AR](#) Informal Bids or Proposals Process

[HCAA-E](#) Purchasing Laws for Schools

[HCAB](#) Bidding Requirements and Procedures

[HCAD](#) Purchasing Computerized Data Systems

[HCAF](#) Food Service Procurement Policy

[HCAF-BR](#) Food Service Procurement Bid Protest Procedure

[HCAF-E1](#) Food Service Procurement Bid Protest Form

[HCAF-E2](#) Informal Procurement Log

[HCAG](#) Purchasing Cards

[HCAG-AR](#) Cardholder Manual

[HCAG-E](#) Cardholder Employee Agreement

HCB Vendor Relations

[HCBA](#) Vendor Conflict of Interest Disclosure

[HCBB](#) Sales Calls and Demonstrations

[HCBB-BR](#) Solicitations

[HCBC](#) Fair Employment Clause in Contracts

HD Revenues

[HDA](#) Revenues from Investments

[HDD](#) Gifts & Bequests

[HDD-BR](#) Gifts to Schools

[HDD-AR](#) Donated Playground Equipment

[HDD-E](#) IRS Receipt for Charitable Contributions

HE Accounting & Reporting

HEA Funds & Asset Management

[HEAA](#) Line Item Transfer Authority

HEB Internal Controls

[HEBB](#) Cash in School Buildings

[HEBC](#) Fraud Prevention & Investigation

[HEBD](#) Audits

Policy 3000 Series - Business

[3150](#) Periodic Financial Reports

[3220](#) Donations from the School District

[3230](#) Booster Groups

[3330](#) Vendor Rights for Food and Beverage Items

[3340](#) School Facility Inventory

[3351](#) Management of Student Funds

Descriptor Code	Title
3420	Sales and Disposal of Books, Equipment, and Supplies
3431	Use of School Vehicles
3450	Nonresident and Resident Students – Tuition Fees / Admission of Nonresident Students / Transfer of Resident Students
3452	Transfer of Resident Students
3453	Nonresident Students – Admittance Procedures

I - GENERAL OPERATIONAL PROGRAMS

IA Buildings & Grounds Management

IAAA	Asbestos Management
IAAA-E1	Asbestos Management Law
IAAA-E2	Model Asbestos Yearly Notification Form
IAB	Buildings and Grounds Security Plan

ID Safety

IDC	Data Protection and Security Breaches
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IE Transportation

IEA Buses & School-Owned Vehicles

IEAA	Bus Safety
IEAB	Personnel Use of District Vehicles
IEBA	Transportation of Students by Staff in Private Vehicles

J - FACILITY DEVELOPMENT

JB Construction

JBA	Accommodations for Individuals with Disabilities
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JC Naming/Renaming School Facilities

JC	Naming/Renaming School Facilities
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JD Retirement of Facilities Procedure and Criteria

JD	Retirement of Facilities Procedure and Criteria
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K - PUBLIC RELATIONS

KA School-Community Relations

KAA Community Involvement

KAAA	Visitors in the Schools
KAAA-AR	Visitors in the Schools Regulations
KAAC	Golden Age Pass
KAAE	Advertising

KAB District-Schools Parent and Family Engagement Policy

KAB	District-Schools Parent and Family Engagement Policy
KAB-E	School-Parent Compact

KAC Complaints

KACA	Patron Complaints
KACB	Complaints About Personnel
KACB-E1	Personnel Complaint Form
KACB-E2	Investigation Confidentiality Agreement
KACB-E3	Responding to Personnel Complaints
KACB-E4	Investigation Report on File

KAD Safety

KADA	Weapons Prohibition on School Property - Public
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KB Communications Policies & Programs

KBA	Relations with the Media
KBA-BR1	Relations with the News Media Regulation
KBA-BR2	Sports and Special Events Media Coverage

Descriptor Code	Title
Policy 1000 Series - Community	
1103	Soliciting and Promotion
1302	Business/Education Partnerships
1307	Public Review of School Records
1310	Public Concerns about Extracurricular Programs

L - ORGANIZATIONAL RELATIONS