Wilder Elementary School -- Device and Materials Return Process
Ipad, Chromebooks, Chargers, Textbooks, Library Books

We will also collect hot spots and chargers, school issued band instruments, and 4th grade recorders.

During this collection process, Wilder staff will maintain a social distance of at least six feet, wear face masks, and use frequent hand sanitizing.

At your scheduled time, your child’s classroom teacher will be present to say “goodbye” and distribute year end items, if any, to your child.

1. Please place each Ipad or Chromebook and charger, along with any other school issued materials (text books, hot spots, chargers, library books) in a grocery bag. Include a piece of paper with your child’s name in the bag. Label instruments with your child’s name.
2. Don’t forget the charger.
3. We will use a drive up process. Enter the parking lot off of N. 4th St.
4. Please wear a mask and be prepared to hold up each item to show what is in the bag, as staff make note.
5. Then, you will be asked to set the bag on a table.
6. Drive ahead where your and your child will be greeted from 6 feet away by his or her teacher! The teacher will place items to be given to your child on a table for you to collect.
7. Refer to the schedule below to return items. If this time cannot work for your family, please call and let us know. We will arrange another time.
8. All siblings in one family may return their items at one time. Call the office to let us know which time and we’ll do our best to also have teacher items available to give to each of your children.
9. The district will charge families the full purchase price of non-returned devices.
10. Please communicate with us by calling the school office at (701-746-2320) if you have questions or need support in the materials collection process. We want to help.
11. We look forward to an efficient “return” process and appreciate your cooperation!

Thank you for your continued support through this unique and challenging time. We are so grateful for your continued partnership. Wilder parents are the best!

<table>
<thead>
<tr>
<th>Date</th>
<th>8:00-10 AM</th>
<th>2:00-4:00 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, May 26</td>
<td>Ms. Bosman’s Class (K) Mrs. Johnson’s Class (1)</td>
<td>Ms. Chaput’s Class (2) Mrs. Tweten’s Class (2)</td>
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<tr>
<td>Wednesday, May 27</td>
<td>Mrs. Higginbotham’s Class (3) Mr. O’Connor’s Class (4)</td>
<td>Mr. Boemann’s Class (%) Mrs. King’s Class (5)</td>
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Thursday, May 28 | By arrangement | Call 701-746-2320 |