

**SELF-ASSESSMENT COMMITTEE
GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
June 1, 2021**

A meeting of the Grand Forks School Board Self-Assessment Committee was held on Tuesday, June 1, 2021, via Zoom with Chris Douthit presiding.

Committee Members Present: Chris Douthit, Amber Flynn, Cynthia Shabb, Dr. Terry Brenner, and Scott J. Berge.

Committee Members Absent: None.

Others Present: Cindy Johnson, Executive Secretary

Call to Order. The meeting was called to order at 5:01 p.m.

Approval of Minutes. It was moved by Shabb and seconded Douthit to approve the May 18, 2020, minutes as written. Motion carried unanimously.

Determine School Board Self-Assessment Process. Committee members were provided the self-assessment instrument that was used for last year's school board self-assessment. The instrument's design is based on the school board meeting norms and with a point system that is modeled after the superintendent's evaluation instrument.

Committee members discussed whether the self-assessment participants should be expanded to include the district cabinet members. Shabb thought expanding the participants would be appropriate. Douthit agreed and said hearing feedback from those with whom the board works so closely is important. Flynn said the committee's name implies the assessment is by board members and suggested if the participants were expanded the committee name should be changed.

Brenner asked if the board would want a third-party neutral to weigh in on how the school board did on its meeting norms at the end of the board's meetings.

Brenner suggested the board use the same self-assessment that is tied to the board's meeting norms until the norms are changed or a new process is developed from a future board retreat.

The process that has been used is to provide the board members with the electronic instrument, the committee meets to review the responses and compile a report, and discuss the report at a school board meeting.

Flynn said she is interested in what the follow-up to the results will be.

It was moved by Shabb and seconded by Flynn to use the same process and evaluation tool for this year's school board self-assessment as what was used last year. Motion carried unanimously.

Next Meeting. The next meeting is scheduled for Tuesday, June 8, 2021. This will be an in-person meeting.

Adjournment. There being no further business, the meeting was adjourned at 5:19 p.m.

APPROVED: _____
(Date)

Chris Douthit, Meeting Chair