

**GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
April 23, 2019**

The School Board of Grand Forks Public School District #1 held a regular meeting on Monday, April 23, 2019, at the Mark Sanford Education Center with President Bill Palmiscno presiding.

Board Members Present: Doug Carpenter, Chris Douthit, Amber Flynn, Eric Lunn, Bill Palmiscno, and Cynthia Shabb.

Board Members Absent: Jacqueline Hoffarth, Shannon Mikula, and Matt Spivey.

Others Present: Student Board Member Riley Thoreson, Superintendent Dr. Terry Brenner, Business Manager Scott J. Berge, Associate Superintendent Jody Thompson, GFEA Vice President Melissa Buchhop, GFAPB School Board Liaison Kevin Whitney, and Executive Secretary Cindy Johnson.

Call to Order and Pledge of Allegiance.
The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Approval of Agenda. It was moved by Carpenter and seconded by Lunn to approve the agenda as written. Motion carried with all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

Approval of Minutes. Whitney requested a correction be made to the April 17, 2019, minutes by adding his name to the list of Others Present. It was moved by Lunn and seconded by Douthit to approve the minutes of April 8, 2019, as written and the minutes of April 17, 2019, as corrected. Motion carried with all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

Citizen Comments (non-agenda items).
None.

Review School Board Norms. Douthit read aloud the school board norms.

Child Nutrition Account Balance Update.

Emily Karel, director of the Child Nutrition Program, and Emilia Hodgson, executive director of the Grand Forks Foundation for Education, gave an update on changes that were implemented this school year related to allow all students to have their choice of meal regardless of their ability to pay, negative balance accounts, and financial assistance from the Foundation. Karel reported that the Child Nutrition Program ended the 2017-18 school year with \$2,476.83 in negative accounts. At the end of March 2019, there was \$4,189.01 in negative accounts. Karel and Hodgson reported that the system is working well and although there are some administrative burdens in collecting data and depositing money into the students' accounts, it is not excessive. Child Nutrition and the Foundation plan to continue with the processes they have established and track data to look for developing trends or reoccurring negative accounts across the districts.

Role of School Resource Officer.

Lieutenant Jeremy Moe, Grand Forks Police Department, explained the role of a school resource officer in a school community and the scope of the SROs' duties in the Grand Forks school district. He reported the key job of an SRO is security and engagement. He shared examples of the SROs' participation in school events and ways in which the SROs work to have a positive relationship with the students. When asked what the one thing an SRO would want to do but could not because of limitations at the schools, Moe said that some of the physical security measures at some of the schools could be improved.

Legislative Update. Brenner reported that K-12 funding is not final but a 2% increase in Year 1 and a 2% increase in Year 2 are proposed. A new piece of legislation for the district to implement next year is SB 2149, which requires mandatory instruction for students in mental health awareness and suicide prevention. SB

2052 allows districts to create a safety plan and levy five mills with voter approval. This could be a piece in a future referendum.

School Building Capacity Discussion and Analysis Option. At the April 17 Work Session, Rob Schwarz, owner and principal planner of RSP & Associates, presented a proposal to conduct a functional building utilization analysis of the district. The cost range for this capacity study is \$38,250 to \$50,250. The topic was deferred to this meeting for discussion and to the May 13 meeting for action.

Dr. Brenner drew to the Board's attention RSP's updated proposed capacity study scope and costs that includes \$38,250 for a functional building utilization/capacity study, \$5,000 for optional educational capacity recommendations, and up to \$7,000 for travel expenses. He reported that RSP would take the JGL report to a deeper level in their capacity study. Brenner recommended the study with optional educational capacity recommendations be completed. Lunn stated he was in favor of completing the study. Shabb was concerned that the district has had multiple, similar studies done over the past several years, which cost a lot of money and questioned whether one more piece of information would help in public and community meetings when emotions are going to be high. Carpenter stated he was in favor of completing the study and pointed out that the RSP study would provide additional data on capacity, current usage, and recommendations based on educational capacity.

It was moved by Douthit and seconded by Carpenter to authorize completion of the functional building utilization/capacity study with educational capacity recommendations and travel expense; however, the motion and second were withdrawn because this topic was intended for discussion only at this meeting.

Flynn said that having a functional report that is done by a company with expertise in the utilization of buildings spaces would become a communication tool for the district and provide an informed path of how to use the buildings.

Consent Agenda. It was moved by Carpenter and seconded by Shabb to approve the consent agenda as follows: Teacher Appointments of Chelsey Chaput (salary

\$41,200), Rachel Richter (salary \$41,200), and Austin Salyer (salary \$41,200) effective August 19, 2019; Open Enrollment Applications as presented; Resignations of Mark Bry, Marissa Lind, Aubrey Rosel, and Dixie Sele effective May 31, 2019; Resignation of Angelique Gunderson effective June 28, 2019; and Student Placements as presented. Motion carried with all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

General Fund Financial Statement. For the first nine months of the fiscal year 2018-2019, total general fund revenues were \$85,049,267 and total general fund expenditures were \$67,364,154, resulting in an excess of revenues over expenditures of \$17,685,113. Berge is expecting the general fund balance at the end of the year to be approximately \$13.9M.

It was moved by Lunn and seconded by Carpenter to approve the General Fund Financial Statement for the period July 1, 2018, through March 31, 2019, as presented. Motion carried with all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

High School Math Adoption. A presentation on the high school math adoption was made at the April 8 meeting. The administrative recommendation is to approve the adoption with Aleks. It was noted that enriched pre-calculus is not included in the recommendation because a new edition will be coming out next year.

It was moved by Carpenter and seconded by Shabb to approve the high school math adoption totaling \$265,150.87, which includes textbooks, shipping, teacher resources, online access to the Aleks platform, technology tools, and professional development for all three high schools. Motion carried with all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

Appointment of Grand Forks Central Associate Principal. Dr. Brenner explained the recommendation to hire Mike Wilber for this position.

It was moved by Shabb and seconded by Douthit to appoint Mike Wilber as associate principal at Grand Forks Central High School for the 2019-2020 school year. Motion carried with

all Board members present voting aye. Absent: Hoffarth, Mikula, and Spivey.

Announcements.

- Shabb invited board members to a Substance Abuse and Prevention Committee meeting tomorrow at Sharon Lutheran Church where the documentary, *Written Off*, will be shown. She also invited board members to a showing of *Hidden in Plain Sight* on May 2, which is sponsored by the Grand Forks Youth Commission.
- Douthit made a public acknowledgment of the Ben Franklin Elementary School custodian for his efforts in putting out a fire in the library.
- Palmiscno reminded board members of the May 1 employee recognition. He also encouraged board members to drive by Grand Forks Central to see the bricks repair project.
- Lunn announced that he would miss the May 1 employee recognition event.

Board Requests for Future Consideration.

None.

School Board Norms - How Did We Do?

No comments were made.

Adjournment. There being no further business, the meeting was adjourned at 7:19 p.m.

APPROVED _____
(Date)

Bill Palmiscno, President

Scott J. Berge, Business Manager