

**GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
September 30, 2019**

The Grand Forks School Board met in regular session on Monday, September 30, 2019, at Viking Elementary School with Bill Palmiscno presiding.

Board Members Present:

Bill Palmiscno, President/Voting Member
Amber Flynn, Vice President/Voting Member
Doug Carpenter, Voting Member
Jacqueline Hoffarth, Voting Member
Eric Lunn, Voting Member
Jeff Manley, Voting Member
Shannon Mikula, Voting Member
Cynthia Shabb, Voting Member
Matt Spivey, Voting Member

Student Board Members Present:

Riley Thoreson, Non-voting Member
Oliver Wolfe, Non-voting Member

Board Members Absent:

None

Student Board Members Absent:

None

Others Present:

Dr. Terry Brenner, Superintendent of Schools
Scott J. Berge, Business Manager
Jody Thompson, Associate Superintendent of Elementary Education
Amanda Weston Caillier, President, Grand Forks Education Association (GFEA)
Cindy Johnson, Executive Secretary

Call to Order and Pledge of Allegiance. The meeting was called to order at 5:47 p.m.

Facility Tour. A tour of the school was held from 5:47 p.m. to 6:08 p.m.

Introduction of Student School Board Member. Oliver Wolfe, Student School Board Member representing Grand Forks Central High School was introduced and the Oath of Office administered.

Approval of Agenda. Discussion Item VI.B. FY2019-2020 District Budget & Tax Levy-Certificate of Levy was move to Action Item VII.A. and all other action items were re-lettered accordingly. It was moved by Spivey and seconded by Lunn to approve the agenda as amended. Motion carried unanimously. Absent: Hoffarth.

Approval of Minutes. It was moved by Shabb and seconded by Carpenter to approve the September 9, 2019, minutes as written. Motion carried unanimously. Absent: Hoffarth.

Citizen Comments (non-agenda items). None.

Review School Board Norms. Lunn read aloud the school board norms.

Fiscal Year 2019-2020 District Budget and Tax Levy – Certificate of Levy. Berge reviewed preliminary proposed budgets for fiscal year 2019-2020 for the General Fund, Building Fund, Special Assessments Fund, and Special Reserve Fund and the property tax levy for each fund. The levy must be certified to the County Auditor by October 10.

It was moved by Lunn and seconded by Carpenter to approve the fiscal year 2019-2020 Grand Forks School District budget and authorize

a property tax levy of 86 mills for the General Fund, 10 mills for the Building Fund, and 2 mills for the Special Assessments Fund and 3 mills for the Special Reserve Fund for a totally levy of 101 mills for the 2019 tax year. Motion carried unanimously. Absent: Hoffarth.

Head Start Orientation. Head Start Director Tracey Johnson provided orientation to the Board on the Head Start Program including Shared Program Governance, selection criteria, Policy Council Bylaws, program goals, readiness goals, impasse procedures, and grievance and complaint procedures.

It was moved by Spivey and seconded by Carpenter to approve the Grand Forks Head Start Program Policy Council Bylaws, Impasse Procedures, and Grievance and Complaint Procedures. Motion carried unanimously. Absent: Hoffarth.

Consent Agenda. It was moved by Spivey and seconded by Carpenter to approve the consent agenda as follows: Teacher Appointment effective September 23, 2019, of Shelly Scholand (salary \$50,358); and Open Enrollment applications as presented. Motion carried unanimously. Absent: Hoffarth.

GFEA Request for Consideration as Representative Organization for Negotiating Unit. It was moved by Spivey and seconded by Lunn to receive the request for petition from the Grand Forks Education Association (GFEA) for recognition as the representative organization for the appropriate negotiating unit and authorize posting of the notice as per North Dakota Century Code 15.1-16 as recommended. Motion carried unanimously. Absent: Hoffarth.

GFPA Request for Consideration as Representative Organization for Negotiating Unit. It was moved by Lunn and seconded by Carpenter to receive the request for petition from the Grand Forks Principals' Association (GFPA) for recognition as the representative organization for the appropriate negotiating unit and authorize posting of the notice as per North Dakota Century Code 15.1-16 as recommended. Motion carried unanimously. Absent: Hoffarth.

GFDA Request for Consideration as Representative Organization for Negotiating Unit. It was moved by Carpenter and seconded by Shabb to receive the request for petition from the Grand Forks Directors' Association (GFDA) for recognition as the representative organization for the appropriate negotiating unit and authorize posting of the notice as per North Dakota Century Code 15.1-16 as recommended. Motion carried unanimously. Absent: Hoffarth.

General Fund Financial Statement. Berge explained that for the period of July 1, 2019 through August 31, 2019, total general fund revenues were \$13,325,321 and total general fund expenditures were \$6,088,780, resulting in an excess of revenues over expenses of \$7,236,541.

It was moved by Shabb and seconded by Carpenter to approve the General Fund Financial Statement for the period July 1, 2019, through August 31, 2019. Motion carried unanimously. Absent: Hoffarth.

Designation of NDSBA Convention Delegates. Board members were reminded of the North Dakota School Boards Association (NDSBA) training workshop for new board members on Thursday, October 24, 2019, which is held in conjunction with the Annual Convention on October 24-25 in Bismarck. Convention delegates must have their name submitted by October 11 in order to vote in the Delegate Assembly. The Grand Forks Public School District #1 is authorized up to five delegates. Board Member Carpenter is registered to attend the annual convention.

It was moved by Lunn and seconded by Mikula to designate Doug Carpenter as delegate to the 2019 NDSBA Delegate Assembly. Motion carried unanimously. Absent: Hoffarth.

2019-2020 Teacher Blackout Dates. Brenner explained the teacher negotiations process that led to the revision of School Board Policy 1001 and reorganization of the District Calendar Committee and to the proposal for teacher blackout days (22 days at the elementary level, 16 days at the middle school level, and 15 days at the high school level). Teacher blackout dates

are uninterrupted contract time outside of the student contact day for teachers to prepare various reports and to plan the instruction day.

Hoffarth joined the meeting at 6:46 p.m.

It was moved by Carpenter and seconded by Shabb to approve the teacher blackout dates as identified by the District Calendar Committee for the 2019-2020 school year. Motion carried unanimously.

Referendum Planning. Brenner explained that while specifics have not been determined relative to how many mills to levy, action is needed to ensure the school district is represented on the ballot as it relates to a mill levy referendum.

It was moved by Lunn and seconded by Spivey that the Board pursue a public vote to secure an increased mill levy and to direct District Administration to work with Grand Forks County to ensure that a mill levy referendum is on the ballot for the June 9, 2020, primary election. Motion carried unanimously.

Announcements. None.

Board Requests for Future Consideration. Hoffarth requested information on the school district’s plans for Indigenous Peoples’ Day.

School Board Norms - How Did We Do? Lunn reported that the Board followed its norms wonderfully.

Adjournment. There being no further business, the meeting adjourned at 6:53 p.m.

Approved _____
(Date)

Bill Palmiscno, President

Scott J. Berge, Business Manager