

**GRAND FORKS SCHOOL BOARD  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1  
REGULAR MEETING MINUTES  
November 12, 2019**

The Grand Forks School Board met in regular session on Tuesday, November 12, 2019, at the Mark Sanford Education Center with Bill Palmiscno presiding.

**Board Members Present:**

Bill Palmiscno, President/Voting Member  
Amber Flynn, Vice President/Voting Member  
Doug Carpenter, Voting Member  
Eric Lunn, Voting Member  
Jeff Manley, Voting Member  
Shannon Mikula, Voting Member  
Cynthia Shabb, Voting Member  
Matt Spivey, Voting Member

**Student Board Members Present:**

Riley Thoreson, Non-voting Member  
Oliver Wolfe, Non-voting Member

**Board Members Absent:**

Jacqueline Hoffarth, Voting Member

**Student Board Members Absent:**

None

**Others Present:**

Dr. Terry Brenner, Superintendent of Schools  
Scott J. Berge, Business Manager  
Jody Thompson, Associate Superintendent of Elementary Education  
Catherine Gillach, Assistant Superintendent of Secondary Education  
Lewis Isassi, GFAFB School Board Liaison  
Melissa Buchhop, Vice President, Grand Forks Education Association (GFEA)  
Cindy Johnson, Executive Secretary

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**Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m.

a personal experience concerning her child about school safety.

**Approval of Agenda.** It was moved by Carpenter and seconded by Lunn to approve the agenda as written. Motion carried unanimously. Absent: Hoffarth.

Amanda Weston Caillier, President of the Grand Forks Education Association, read a prepared statement indicating the GFEA's opposition to eliminating the early retirement policy.

**Celebrating Success.** Fifth-grade students from Viking Elementary School sang a couple of songs at the meeting.

**Review School Board Norms.** Shabb read aloud the school board norms.

**Approval of Minutes.** It was moved by Spivey and seconded by Shabb to approve the October 28, 2019, minutes as written. Motion carried unanimously. Absent: Hoffarth.

**NDSBA Seminars/Convention Attendee Report.** Carpenter, Berge, and Brenner spoke about seminars they attended at the North Dakota School Board Association Annual Convention.

**Citizen Comments (non-agenda items).** Tiffany Hager, 5374 W. Plum Drive, Grand Forks, shared

**Reminder of Upcoming Joint School Boards Meeting.** Board members were reminded of the

November 25, 2019, joint meeting of the Grand Forks School Board and Grand Forks Air Force Base School Board at Nathan F. Twining Elementary and Middle School. The meeting begins at 5:30 p.m. with a tour of the school, followed by dinner which is provided by the Child Nutrition Program, and the business meeting at 6:20 p.m. The transportation plan will be emailed to board members.

**Reminder of Upcoming Joint City Council/School Board Meeting.**

Board members were reminded of the November 18, 2019, joint meeting of the Grand Forks School Board and Grand Forks City Council. The meeting begins at 6:00 p.m. in the City Council Chambers. Topics of discussion were provided. Shabb suggested facilities be added as a topic of discussion. Lunn suggested that finances also be added as a topic of discussion.

**Superintendent Evaluation Committee Report – Superintendent’s November Evaluation.**

Palmiscno reported on the November 4, 2019, meeting of the Superintendent Evaluation Committee at which a draft evaluation of the superintendent’s performance was developed. Six domains and their respective expectations and suggested evidence were reviewed. The domains included Board Relations, Goal and Vision Setting, Curriculum and Student Support Services, Human Resource Management, Community Relations, and Operations and Resource Management. A satisfactory rating in all of the domains was reported.

It was moved by Lunn and seconded by Carpenter to accept the superintendent’s November Evaluation as written. Motion carried unanimously. Absent: Hoffarth.

**Classified Meet & Confer Committee Report – Classified Personnel Policy Manual for 2019-2020.**

Shabb reported on the October 29, 2019, Classified Meet & Confer Committee meeting. There has been an ongoing analysis of the classified wage scale and job classifications. District administration is reviewing the study consultant’s recommendations with plans to initiate any changes on July 1, 2020. A 1.5% increase to the classified wage schedule is proposed for 2019-2020.

Berge clarified that movement between steps on the wage schedule is roughly 2% which with the 1.5% increase brings the average increase to about 3.5% for classified employees in Steps 1-10 and 1.5% for those in Step 11.

It was moved by Lunn and seconded by Shabb to approve the proposed wage schedule and revised Classified Personnel Policy Manual for 2019-2020 as presented. Motion carried unanimously. Absent: Hoffarth.

**Announcements.** None.

**Board Requests for Future Consideration.** None.

**School Board Norms - How Did We Do?**

Shabb said board members did really well in following its meeting norms.

**Adjournment.** There being no further business, the meeting adjourned at 6:46 p.m.

Approved \_\_\_\_\_  
(Date)

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Bill Palmiscno, President

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Scott J. Berge, Business Manager