

ENCORE Early Out Wednesday Club Registration

Name (First, Last)	Date of Birth	Gender	M	F
	Ethnicity:			
Address	School	Grade	Teacher	

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Is your child on an IEP plan? <input type="checkbox"/> Yes <input type="checkbox"/> No (If checked "Yes") child's name: _____ Is your child on a 504 Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No (If checked "Yes") child's name: _____ (If checked "Yes") case manager: _____	Is your child's primary language English? <input type="checkbox"/> Yes <input type="checkbox"/> No (If checked "No") Primary language: _____
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Parent/Guardian's Name(s):

Father: Last Name _____	First Name _____
Mother: Last Name _____	First Name _____
Legal Guardian: Last Name _____	First Name _____

Contact Information:

Guardian 1		
Work: _____	Cell: _____	Home: _____
E-Mail: _____		
Address if different from above _____		

Guardian 2

Work: _____ Cell: _____ Home: _____

E-Mail: _____

Address if different from above _____

Complete the following information:

Emergency Contact: Name: _____	Relationship: _____
Phone: _____	

Is your child on any medications? Yes No
Please list: _____

Eligible for free, reduced, or full pay meals? (Please circle)

Free	Reduced	Full Pay
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Does your child have any health problems/allergies? Yes No
Please list: _____

PICK-UP PERMISSION

I hereby give permission for my child to leave ENCORE with the following persons named below. It is the responsibility of the parent(s)/guardian to notify ENCORE, in writing, of any changes.

NAME PHONE NUMBER TO REACH DURING ENCORE

Parent/Guardian

Parent/Guardian

Emergency Care Person

Other

Other

Other

The following are NOT allowed to pick up my child:
(Please be prepared to provide an explanation to Site Coordinator.)

Can your child participate in all recreational activities? Yes No
If no, what are his/her limitations?
Allowed to have your child(s) picture/video taken? Yes No

Signature:

Parent/Guardian _____ Date _____

My child has my permission to walk home at 3pm from Early Out Club Days; therefore I give permission for the Club staff to sign my child out of the program.

Parent/Guardian Signature: _____

Please return this completed packet to your school office.

Attention: ENCORE Site Coordinator

Schedule:

1:30-1:40pm:

Checking in, and attendance

1:40-2:00pm:

Recess/Free Play

(Inside or outside weather dependent)

2:00pm-3:00pm:

Small Group rotations through
Centers and Stations

(consist of hands on activities, art projects, Legos, and opportunity to do
homework)

Early Out Club Program Guidelines

Registration: A completed registration form is needed by _____.

Student Pick-Up: You or someone chosen by you must sign out children participating in the early out club or you must have given permission on the enrollment form for your child to walk home at 3:00pm. We do not allow anyone not on the list to pick up your child. Your child must be picked up promptly at the end of the program. If your child has not been picked up by the end of the program (3:00pm), staff will try and contact you and/or those individuals you designate as emergency contacts. If they are unable to reach someone the Grand Forks Police or Child Protective Services will be called.

The ENCORE Early Out Program is being provided free of charge through the Grand Forks Public Schools. However, if a student is picked up after the program ends 3:00 p.m. there will be a \$1.00 per minute charge after that. On top of the charge two late pick ups will result in sitting out for two early out days, upon the return to the program one more late pick up will result in removal of the Wednesday Early Out program.

Unexcused Absence: After two unexcused absences the child will have to sit out for two early out club days. Upon the return to the program one more unexcused absence will result in the removal of the program.

Please make sure to notify your child's school ENCORE program or the main ENCORE office: 701-215-8041 or kerickson250@mygfschools.org

Discipline: Participation in the Early out club is a privilege. A child must follow the rules of the program. Disruptive or disrespectful behavior toward other students or staff is reason for dismissal. We encourage you to discuss concerns about your child's behavior with the Site Coordinator.

I agree to follow and abide by these rules of the Early Out Club Program.

Parent/Guardian Signature

Date