



GF Foundation For Education Mini-Grant Information

The Foundation's purpose is to improve the quality of our children's education by raising private support for new and enhanced educational opportunities in the Grand Forks Public Schools.

About Mini-Grants

Grand Forks Foundation for Education Mini-Grants are awarded twice yearly. Only Grand Forks Public School District educators are eligible. Any grade level, discipline, course of study, or extracurricular activity is eligible. The number and amount of awards vary. Typically awards average \$1,300.

Mini-Grants can be used for a variety of classroom needs. Mini-Grants are awarded for projects that are consistent with the school's mission but are not funded or are not sufficiently funded through the Grand Forks Public Schools.

Specific Mini-Grant Funding Areas of Interest

There are specific areas of interest that are supported by a number of our endowments. They are:

- Theater Arts at Central
- Visual Arts/Art History at Red River or Central
- Math & English at Central
- Elementary Art, Library, and Field Trips
- Special Projects at Viking, Lake Agassiz and/or Twining
- Physics, Chemistry, Biology, or Foreign Language any school
- Mental Health Initiatives
- Special Projects at Schroeder
- Science Projects at Central
- Agriculture, Water, and/or Environmental any school

If you have any questions about the dollar amount available, or if you would like to discuss your project to see if it applies under any of these special interest areas, please contact the Foundation's executive director.

Application Process

1. Any Grand Forks Public School educator is eligible to apply.
2. Any grade level and any discipline, course of study, or extra-curricular activity that is recognized by the Grand Forks Public Schools as a part of its curricular or extra-curricular program are eligible.
3. Requests must be consistent with the school district's mission and must be within the Foundation's stated areas of interest.
4. Grants will be considered only for projects/uses which are approved but are not funded or are not sufficiently funded through the Grand Forks Public Schools.
5. Grant applications may be submitted by educators individually or

collaboratively. Grant applications that show a collaboration of effort within a discipline or course of study, or within a grade level, either intraschool or interschool, are encouraged.

6. Grant Applications requesting technology equipment must be compatible with the district technology plan and must be approved by the technology department prior to submitting the application. Contact: Technology Department at 746-2205 x7118 or mtingberg190@mygfschools.org.
7. Applicants must use the Grand Forks Foundation for Education Mini-Grant Application. Answers must be typewritten or may be computer generated to simulate the application.
8. Grant applications submitted in collaboration with others must name one contact person to represent the collaborative team in the grant process.
9. Application deadlines: **October 15 and February 15 by 4:00 PM.** Within about 45 days after the deadline, all applicants will be notified about the status of their request and allocation can be made anytime after the grant award agreement has been signed and turned back into the Foundation office.
10. The Foundation's Program Committee reviews applications and makes recommendations to the Foundation's Board of Directors for approval.
11. The Foundation may request additional information when evaluating grants.
12. Unfunded applications can be resubmitted for consideration at a future date.
13. Questions should be directed to the Foundation executive director.

Conditions for Grant Recipients

1. Grant recipients must use Foundation funds only for the purpose requested and must implement projects in a timely manner. Any funds not spent within 12 months may be revoked unless there is a written explanation to the Foundation office and approval for such has been granted by the Foundation for Education executive director.
2. Within one month after the project is completed, grantees are to provide a typewritten memo report describing the activities carried on under the grant, evaluating what was achieved, and showing how and for what funds were used.
3. Items purchased with grant funds become part of the school's inventory. Grant items are to be inventoried and/or cataloged as the property of the school (or the school district, if the grant applies to more than one school).
4. Your proposed budget must come from either Instructional Services or Technology Department. If your materials cannot be purchased from a school vendor please provide the most cost-effective quote. Please be sure to include shipping and handling if necessary. Contact for Instructional Services purchases is Shirley Johnson at 746-2205 x7138 and Mary Tingberg for Technology at 746-2205 x7118.
5. If a project cannot be implemented by the proposed date, the grantee must notify the Foundation as soon as possible.

THE GRAND FORKS FOUNDATION FOR EDUCATION, INC.

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Questions? Contact Emilia Hodgson, Executive Director

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