

**GRAND FORKS SCHOOL BOARD  
FINANCE COMMITTEE  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1  
MEETING MINUTES  
November 19, 2018**

A meeting of the Grand Forks School Board Finance Committee was held on Monday, November 19, 2018, at the Mark Sanford Education Center with Bill Palmiscno presiding.

**Committee Members Present:** Doug Carpenter, Amber Flynn, Bill Palmiscno, Matt Spivey, Terry Brenner, Ed Gerhardt, and Catherine Gillach. **Committee Members Absent:** Misty Brustad and Jody Thompson.

**Others Present:** Brady Martz Auditor Brian Opsahl, Michelle Emineth, Mary Osowski, Incoming Business Manager Scott J. Berge, Chris Arnold, and Meeting Secretary Cindy Johnson.

**Call to Order.** The meeting was called to order at 5:16 p.m.

**Approval of Minutes.** It was moved by Carpenter and seconded by Spivey to approve the minutes of October 3, 2018, as written. Motion carried unanimously.

**Review of the Audited Financial Statements for the Year Ended June 30, 2018.** Opsahl reviewed the draft Audit Reports and Management Reports for Grand Forks Air Force Base Public School District No. 140 and Grand Forks Public School District No. 1 for the year ended June 30, 2018. Both districts were issued an Unmodified Audit Opinion, which is a clean audit. Opsahl also reported that there were no deficiencies and no findings for both districts. Per the Generally Accepted Government Auditing Standards, also known as the Yellow Book, there were no findings or comments. Per the Uniform Guidance Audit (Single Audit Report), an unmodified, clean opinion was given for the federal Impact Aid program with no findings on internal controls. Three observations were reported in the District #1 management letter as follows: 1) to recommend the District continue the plan to eliminate the fund balance deficit in the special assessment fund and

building fund, 2) that policies regarding segregation of duties relating to student activities banking at Red River High School and Discovery Elementary School be enforced, and 3) that the District implement a process that ensures all parental consent forms are collected in a timely manner and stored in student files throughout participate in the IDEA-B program. None of the observations rose to the level of a material concern.

**Recommendation for Appointment to Local Government Advisory Committee.** Palmiscno informed the committee and Carpenter and Gerhardt currently serve on the Local Government Advisory Committee. In light of Gerhardt's upcoming retirement, Palmiscno plans to put this item on the agenda for the December 10 school board meeting to seek interest to serve from other Board members and make an appointment to replace Gerhardt.

**Update on Buildings & Grounds Projects.** Arnold informed the committee of a number of repair and maintenance projects that need urgent and in some cases emergency attention and their estimated costs (see graph at the end of these minutes). Buildings & Grounds has a \$1M construction balance; however, those funds are dedicated to necessary summer work.

It was moved by Carpenter and seconded by Spivey to recommend to the full Board to allocate an additional \$1M from the general fund for emergency and urgent repair and maintenance projects. Motion carried unanimously.

The audit reports and funding recommendation will be forwarded to the appropriate school boards at their December meetings with a recommendation for approval.

**Adjournment.** There being no further business, the meeting was adjourned at 6:04 p.m.

**APPROVED** \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 Bill Palmiscno, Committee Chair

2018-2019 Project Needs			
<u>Priority Number</u>	<u>School</u>	<u>Project Title</u>	<u>Cost</u>
1	Red River	Design: Tank repair/Heat pump replacement	\$ 21,000.00
2	Schroeder	Design: Boiler System	\$ 20,000.00
2.5	Schroeder	Replace Boiler System	\$ 300,000.00
3a	Red River	Design: New raised roof in Media Center	\$ 15,000.00
3.5a	Red River	Replace with new raised roof	\$ 80,000.00
3b	Red River	Replace Skylight	\$ 130,854.00
4	Central HS	Repair Brick Falling from building	\$ 100,000.00
5	Schroeder	Design new accessible classroom	\$ 11,500.00
6	Red River	Additional Heatpump work	\$ 100,000.00
7	Central HS	Design: Boiler System	\$ 50,000.00
7.5	Central HS	Replace Boiler System	\$ 800,000.00
8	Schroeder & Kelly	Design: Drainage for East Lots	\$ 25,000.00
9	Viking	Replace Relocatables	\$ 500,000.00
		Total	\$ 2,153,354.00