

**GRAND FORKS SCHOOL BOARD  
SUPERINTENDENT’S EVALUATION COMMITTEE  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1  
MEETING MINUTES  
November 8, 2017**

A meeting of the Grand Forks School Board Superintendent’s Evaluation Committee was held on Wednesday, November 8, 2017, at the Mark Sanford Education Center with Douglas C. Carpenter presiding.

**APPROVED** \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Douglas C. Carpenter, Committee Chair

**Committee Members Present:** Eric Burin, Doug Carpenter, Katie Dachtler, Cynthia Shabb, Elizabeth Meihaus, and Dr. Larry Nybladh.

**Committee Members Absent:** None.

**Others Present:** Meeting Secretary Cindy Johnson.

**Call to Order.** Carpenter called the meeting to order at 5:02 p.m.

**Approval of Minutes.** It was moved by Burin and seconded by Shabb to approve the September 27, 2017, minutes as written. Motion carried with all voting members present voting aye. Absent: Dachtler.

Dachtler joined the meeting at 5:04 p.m.

**Conduct Formative Evaluation of the Superintendent’s Performance as per NDCC 15.1-14-03(1.a).** Upon review of several handouts related to the evaluation process, committee members reviewed the completed Individual Board Member Input forms that were received from three school board members. The committee proceeded to review and discuss each area of performance (leadership, administration, curriculum and instruction, personnel, and communication) and formulate the draft evaluation. It was the unanimous consensus of the committee to forward the draft evaluation to the school board with a unanimous recommendation for approval.

**Adjournment.** There being no further business, Carpenter declared the meeting adjourned at 6:17 p.m.