

**GRAND FORKS SCHOOL BOARD  
SUPERINTENDENT’S EVALUATION COMMITTEE  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1  
MEETING MINUTES  
March 4, 2019**

A meeting of the Grand Forks School Board Superintendent’s Evaluation Committee was held on Monday, March 4, 2019, at the Mark Sanford Education Center with Bill Palmiscno presiding.

**Committee Members Present:** Bill Palmiscno, Cynthia Shabb, Matt Spivey, Elizabeth Meihaus, and Dr. Terry Brenner.

**Committee Members Absent:** Jacqueline Hoffarth.

**Others Present:** Meeting Secretary Cindy Johnson.

**Call to Order.** The meeting was called to order at 12:03 p.m.

**Approval of Minutes.** It was moved by Spivey and seconded by Shabb to approve the February 11, 2019, minutes as written. Motion carried with all voting members present voting aye. Absent: Hoffarth.

**Develop Draft Evaluation of the Superintendent’s Performance as per NDCC 15.1-14-03(1.b).** Committee members reviewed input that was provided by eight of 14 Board members regarding the following four domains: Board relations, Curriculum and Student Support Services, Community Relations, and Operations and Resource Management. All areas were rated satisfactory. Committee members discussed the difficulty in conducting an evaluation at this time of the year, especially since this is Dr. Brenner’s first year as a superintendent and major items such as a strategic plan and facility planning are still in process. North Dakota Century Code requires the Board to conduct an evaluation by March 15; committee members would have preferred it be conducted in May or June. In any case, the committee noted that the District under Dr. Brenner’s leadership is moving ahead positively.

It was moved by Spivey and seconded by Shabb that Palmiscno, as committee chair and president of the School Board, drafts the final evaluation document and forward it to the Board with a unanimous recommendation for approval. Motion carried with all voting members present voting aye. Absent: Hoffarth.

**Superintendent’s Contract Extension.** Dr. Brenner explained that when he was hired, he signed a three-year contract with his salary frozen for those three years. He requested his contract be extended for one year; thus making his contract a three-year rolling contract. He requested his salary remain frozen through the 2020-2021 fiscal year and thereafter subject to negotiation. A draft of the new contract with suggested changes marked was reviewed.

It was moved by Spivey and seconded by Shabb to approve the new three-year contract as presented and forward it to the Board with a unanimous recommendation for approval. Motion carried with all voting members present voting aye. Absent: Hoffarth.

**Adjournment.** There being no further business, the meeting was adjourned at 12:34 p.m.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Bill Palmiscno, Committee Chair