

**GRAND FORKS SCHOOL BOARD
SUPERINTENDENT EVALUATION COMMITTEE
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
November 4, 2019**

A meeting of the Grand Forks School Board Superintendent Evaluation Committee was held on Monday, November 4, 2019, at the Mark Sanford Education Center with Bill Palmiscno presiding.

Committee Members Present:

Jeff Manley, Voting Board Member
Bill Palmiscno, Voting Board Member
Cynthia Shabb, Voting Board Member
Dr. Terry Brenner, Superintendent of Schools, Non-voting Member

Committee Members Absent:

Jacqueline Hoffarth, Voting Board Member

Others Present:

Misty Brustad, former GFAFB School Board President
Cindy Johnson, Executive Secretary

Call to Order. The meeting was called to order at 12:00 p.m.

Approval of Minutes. It was moved by Shabb and seconded by Manley to approve the minutes of October 8, 2019, as written. Motion carried unanimously. Absent: Hoffarth.

Conduct Formative Evaluation of the Superintendent's Performance as per NDCC 15.1-14-03(1.a.). Brenner said he was thankful that all eligible board members completed the process. He reported his impressions about the board member input comments. Takeaways included a need to move forward with policy review, which the NDSBA model will help streamline and facilitate, and updating the full board on strategic initiatives that a subset of board members are involved in.

Committee members suggested revisions be made to the board member input questionnaire for the future as follows: Add a selection option that indicates a board member may not have enough information to select an assessment score and change the word 'manages' to 'oversees' in the Human Resource Management section. They also suggested Dr. Brenner prepare

a self-evaluation for board member review when completing the input questionnaire.

Individual Board Member Input forms were received from 12 of 12 school board members with a satisfactory rating in all domains. It was the consensus of the committee to forward a draft evaluation that finds the superintendent's performance to be satisfactory in all areas to the school board with a unanimous recommendation for approval.

Adjourn. It was moved by Manley and seconded by Shabb to adjourn the meeting. Motion carried unanimously. Absent: Hoffarth. The meeting was adjourned at 12:19 p.m.

Approved _____
(Date)

Bill Palmiscno, Committee Chair