

GRAND FORKS SCHOOL BOARD
SUPERINTENDENT EVALUATION COMMITTEE
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
October 18, 2021

The Grand Forks School Board Superintendent Evaluation Committee met on Monday, October 18, 2021, at the Mark Sanford Education Center with Jeff Manley presiding.

Committee Members Present: Doug Carpenter, Eric Lunn, Jeff Manley, Cynthia Shabb, Michelle Shepperd, and Dr. Terry Brenner.

Committee Members Absent: None.

Others Present: Cindy Johnson, Executive Secretary.

Call to Order. The meeting was called to order at 5:00 p.m.

Approval of Minutes. It was moved by Lunn and seconded by Carpenter to approve the minutes of March 1, 2021, as written. Motion carried unanimously.

Mutually Establish the Specific Evaluation Criteria with the Superintendent. Dr. Brenner recommended using the same evaluation tool as last year. In addition, he would provide a narrative that is related to the evaluation areas.

As discussed in the past, adding a N/A option to the evaluation template for board members to use when they did not have sufficient information about the topic was discussed. Dr. Brenner explained how doing so would change the scoring mechanism to the negative. Instead, Board members have contacted him to discuss areas they were unsure of to help the board member complete the evaluation.

Committee members discussed the evaluation tool and its value. Dr. Brenner said the comments are helpful and that he would like the board to acknowledge his leadership in the COVID environment. Upon further discussion, committee members agreed to add a non-ranking Question 73 for general comments related to the superintendent's leadership during the COVID pandemic.

Committee members determined the evaluation tool along with Dr. Brenner's narrative will be distributed on October 20 to members of both school boards with a completion deadline of October 29 at noon.

Next Suggested Meeting. The committee will convene on Monday, November 1, 2021, at 5:00 p.m. to review the responses and formulate a draft evaluation for consideration at the November 8 school board meeting.

Adjourn. There being no further business, the meeting was adjourned at 5:39 p.m.

Approved _____
(Date)

Jeff Manley, Meeting Chair