

GRAND FORKS SCHOOL BOARD
SUPERINTENDENT EVALUATION COMMITTEE
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
February 28, 2023

A meeting of the Grand Forks School Board Superintendent Evaluation Committee was held on Tuesday, February 28, 2023, at the Mark Sanford Education Center with Josh Anderson presiding.

Committee Members Present: Josh Anderson, Monte Gaukler, Eric Lunn, Jeff Manley, Michelle Shepperd, and Dr. Terry Brenner.

Committee Members Absent: None.

Others Present: Cindy Johnson, Executive Secretary

Call to Order. The meeting was called to order at 5:27 p.m.

Approval of Minutes. It was moved by Lunn and seconded by Gaukler to approve the minutes of November 8, 2022, as written. Motion carried unanimously.

Develop Draft Evaluation of the Superintendent's Performance as per NDCC 15.1-14-03(1.b). Committee members reviewed input that was provided by eight of nine Grand Forks School Board members and four of five Grand Forks Air Force Base School Board members regarding the following six domains: Goal and Vision Setting, Board Relations, Curriculum and Student Support Services, Human Resource Management, Community Relations, and Operations and Resource Management. All areas were rated satisfactory and overall the evaluation input was positive.

A discussion was held on the scoring and comments by some board members. It was mentioned that some board members may misunderstand or lack knowledge about some questions, or not understand that some items may not pertain to both the Grand Forks and Grand Forks Air Force Base school districts. Committee members discussed the difficulty for some in completing the evaluation instrument in areas of uncertainty and the possibility of tweaking the instrument to add a N/A option in the future. It was noted that adding a N/A option would negatively affect the scoring algorithm and that when a board member is unsure of a question, they should contact the superintendent for clarification or additional information. Committee members also discussed it may be time to consider a new evaluation instrument.

It was moved by Lunn and seconded by Gaukler to forward a draft evaluation that finds the superintendent's performance to be satisfactory in all areas to the school board with a unanimous recommendation for approval. Motion carried unanimously.

Superintendent's Contract Extension. Committee members discussed and agreed Dr. Brenner's three-year rolling contract should be extended another year. The current contract already provides a salary for the 2023-2024 year. The three-year term would begin July 1, 2023, and end June 30, 2026.

It was moved by Manley and seconded by Gaukler to forward a new three-year contract for Dr. Brenner effective July 1, 2023, through June 30, 2026, to the school board with a unanimous recommendation for approval. Motion carried unanimously.

Adjournment. There being no further business, the meeting was adjourned at 6:34 p.m.

APPROVED _____
(Date)

Josh Anderson, Meeting Chair